

The sorting documents

Set 1	Set 2	Set 3
1. A copy of transcript, graduated certificated 1 copy).	1. A copy of transcript and graduated certificated 1 copy.	1. Questionnaire.
2. Copy of house registration.	2. Certificate of name changed (if any) with a copy of Passport.	2. The promise of admission students of KMUTNB (Only white paper) with a copy of passport.
3. A copy of passport.		3. Substitute student ID card (Print from the new student registration system) 1 copy.
4. Certificate of name changed (if any).		4. Student ID card request documents with a copy of passport (Print from the new student registration system) 1 copy.
5. 1 Copy of: - Certificate of parents / autonomy - The guarantee of the students - Consent to check education qualification		
6. Student records. (Print from the new student registration system) 1 copy.		

NOTED:

1. All documents which use for new students registration, operate by:
 - 1.1 Write the student number 13 letters and major abbreviation in English at the top right corner of the document.

Student ID	61-xxxxxx-xxxx-x
Major abbreviation in English ME

← **At the top right corner of the document:
Write the student number 13 letters and major abbreviation in English.**

- 1.2 Sign "Certified true copy" and write down your name with day/month/year of certification day.

Certified true copy

..... ← **Student signature**

(.....) ← **Full student name**

...../...../..... ← **day/month/year of certification day**

2. The photograph for uploading in new enroll student system, use photograph that wearing the correct as university protocol (see picture).



3. After done arranging the documents, the documents set 1 and 2 sew must be sew the corner with stapler on the left. The documents set 3 no sewing corner. Put all set of documents in the plastic folder.