## New TGGS Enroll Student Registration Procedure

| Step | Thai Student  | International Student  |
|------|---|--|
| 1    | Take photograph for registration before start the registration process.   | Take photograph for registration before start the registration process.  |
|      | Remark:   | Remark:  |
|      | 1. You need to take the photograph follow to attachment no. 1 and save it as image file <b>(.jpg only)</b> , the size must not exceed 2MB.            | 1. You need to take the photograph follow to attachment no. 1 and save it as image file <b>(.jpg only)</b> , the size must not exceed 2MB.   |
|      | 2. You can take the photograph at the photogrape shop under the Applied Sceince Faculty nearby 7-11 (opposite with the University main canteen).      | 2. You can take the photograph at the photogrape shop under the Applied Sceince Faculty nearby 7-11 (opposite with the University main canteen).   |
| 2    | Purchase a New Student Guidebook at the University Financial Department, 1st Floor, TGGS Building (200 THB) before starting the registration process. | Purchase a New Student Guidebook at TGGS Academic Affairs, 3rd Floor, Room no. 305, TGGS Building (200 THB) before starting the registration process.  |
| 3    | Complete the form which enclose with the New Student Guidebook  | Complete the form which enclose with the New Student Guidebook   |
|      | Noted: the student can check the Student ID as attachment no. 2   | Noted: the student can check the Student ID as attachment no. 2  |
|      |   | You can see the form translation and fill out the form at Room No. 503, 5th Floor,<br>TGGS Building.   |
| 4    | Online Registration at http://stdregis.kmutnb.ac.th/  | Online Registration at http://stdregis.kmutnb.ac.th/   |
|      |   | Due to the Online Registration Website is in Thai Language, please download Google<br>Translation Application to your computer to translate it in English.   |
|      |   | Due to the Online Registration Website design for Thai Student and some<br>information do not have correct answer for International Student, so any information<br>which has star (*) that you cannot answer/do not have correct answer, you can<br>choose any answer choice to complete the form. |
| 5    | Print Out the Online Registration Form which has already completed. The example form as attachment no. 3  | Save the Online Registration Form which has already completed as PDF to print it at TGGS Academic Affairs Office. The example form as attachment no. 3   |
| 6    | Recheck and arrange the form as attachement no. 4   | Recheck and arrange the form as attachement no. 4  |
| 7    | Submit the registration documents to TGGS Academic Affairs with 200 THB for the student card.   | Submit the registration documents to TGGS Academic Affairs with 200 THB for the student card.  |