

# REQUEST FOR ON-SITE ACTIVITIES FORM



## TGGGS Lecturer

Course Name/ID:

Curriculum:

Major: .....

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## CONFIRMATION FOR ON-SITE ACTIVITIES (Labs, Exercises, Examinations)

According to KMUTNB Announcement on Teaching Protocol dated on November 3, 2021 and TGGGS Announcement dated on November 17, 2021, the course lecturer who wish to conduct ON-SITE activities such as laboratories, in-class exercises, and examinations starting **November 22, 2021 to December 17, 2021** must submit the request form to the TGGGS Associate Dean for Academic Affair asking the permission for students in the course to be at TGGGS. Also, ALL STUDENTS in that course must submit TGGGS SCREENING FORM and fill in TGGGS Student Vaccination Survey along with this request. **To be present at TGGGS, the student must have completed two doses of COVID-19 vaccinations with a proof certificate. Random ATK tests will be conducted on the day that students attend that activity.**

*Please provide the information about the activity venue. If the activity type is not on the list, please provide the name.*

ACTIVITY TYPE:

Other:

ACTIVITY Date/Time:

ACTIVITY Room/Floor/Building:

ACTIVITY Co-Supervisor:

List of Students: *You can copy the list from excel or word and paste in the box.*

***In the case that the activity platform is changed or there is infected or any suspected COVID-19 patient(s) in the class, it is my responsibility to inform TGGGS Academic Affairs immediately. Moreover, it is my responsibility to ensure the health safety of all students and TGGGS personals in the class and the building by strictly requesting everyone to wear surgical mask at all time, use alcohol gel and keep social distancing according to the COVID-19 Protection & Prevention Policy.***

Signature of Lecturer:

Date:

Please return this form **ONE WEEK IN ADVANCE PRIOR THE ACTIVITY DATE** via E-mail at [tawian.k@tgggs.kmutnb.ac.th](mailto:tawian.k@tgggs.kmutnb.ac.th). The granted/ approved permission will be sent back to the lecturer within the 3 working days at 12.00p.m. (noon) via E-mail. Without this granted/approved document, the on-site activity cannot be conducted!