

## Summary Procedure for Admission Process

### Enrollment in Second Semester (January to May)

Step	Approximated Period	Task	Remark
<b>Application</b>			
1	August-October	Call for applications	Application Documents: 1. Completion of the Application Form 2. Two Letters of Recommendations 3. One page of Motivation Letter 4. Curriculum Vitae (CV) or Resumé 5. Official copy of final transcript 6. Official copy of English Proficiency test result 7. Financial statement or bank certification (for self-support) 8. Copy of your identification card (for Thai Students) or passport (for International Students)
2	End of October	Deadline for applications	
<b>Selection process</b>			
3	Until 1 <sup>st</sup> week of November	Review the applications with supporting documents	
4	2 <sup>nd</sup> week of November	Interview applicants	TGGS Admission Committee for each program: Program Coordinator Program Lecturers/Researchers TGGS Committee Representative TGGS Academic Affairs Officer
	End of November	English Proficiency Test Score	Deadline to submit the English Proficiency Test Score to TGGS Academic Affairs <i>Remark: The deadline is subjected to change according to the announcement of K-StEP Test.</i>
	1 <sup>st</sup> week of December	List of candidates	Submitted to TGGS Committee to be approved.
Official Announcement of TGGS New Students (Candidates)		TGGS Academic Affairs will issue the acceptance/reject letter to applicants. Candidates will return the Enrollment Contract Form	
<b>Scholarship Granting Process</b>			
5	3 <sup>rd</sup> week of December	KMUTNB Tuition Fee-Waiving Scholarship	IF the scholarships are available, please consult the announcement for more details.
6	3 <sup>rd</sup> week of December	TGGS Character Scholarship	
7	TBA	Industrial Scholarship	
<b>Registration Process</b>			
8	3 <sup>rd</sup> week of December	Candidates return the enrollment contract form	
9	1 <sup>st</sup> week of January	TGGS New Students Orientation Day	Subject to change depending on the New Year Holiday!

Step	Approximated Period	Task	Remark
10	1 <sup>st</sup> week of January	TGGS Registration for New Students Enrollment	Subject to change depending on the New Year Holiday!
11	2 <sup>nd</sup> week of January	TGGS First Day of Class	Subject to change depending on the New Year Holiday!

#### **Oral Interview by the TGGS Admission Committee**

The admission to the program will be decided through oral interview. The applicants will be interviewed by the TGGS admission committee to evaluate their background knowledge and attitudes including problem solving skills, motivation, leadership, IQ and EQ, etc. In case of foreign applicants, the interview may be conducted by telephone or video conference.

#### **Financial Assistance**

For qualified students who need financial aid, the TGGS Coordinators and Committee will make a serious effort to organize scholarships from industry or government organizations.